

Dental Student Organization Guidelines

There are over 70 organizations available to the students at Stony Brook School of Dental Medicine.

Each student organizations is required to have Faculty Advisor and a Mission Statement, and must submit to the Associate Dean for Education an academic year-end summary report of activities and events. Organizations that are inactive during an academic year will not be funded for the following year.

Any student(s) wishing to start a new organization must first meet with the Dental Student Organization. At that time, the student must present:

- A draft of the organization’s Mission Statement
- The name/title of the faculty advisor
- A list of eBoard members & a preliminary list of students interested in joining the organization and the names of the organization student leader(s). Organizations must have 10 active members
- A list of proposed activities during the academic year; *signed off by the faculty advisor*
- The Associate Dean will review all documents and upon final approval, a budget request can be made to the Dental Student Organization (DSO).

School of Dental Medicine Student Organizations are funded through the Dental Student Activity Fee of \$45 per semester per student. Activity fee proceeds are maintained in an account managed through the Stony Brook Faculty Student Association (FSA).

New Student Organization Checklist

Name of Organization: _____

Name/Title of Faculty Advisor: _____

eBoard Selected? Yes No

Have you attached:

List of eBoard Members/Titles? Yes No

List of preliminary members? Yes No

List of proposed activities? Yes No

Copy of organizations Mission Statement? Yes No

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Approved: Yes No **Associate Dean Signature/Date:** _____